

STANTON PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on Monday 24th July 2017

at 7.30pm in St Thomas' Church, Crosscrake

Present: Chair Julie Knowles; Vice Chair John Stott; Councillors Mark Holmes, Sarah Kitching and Geoff Wilson; County Cllr Brenda Gray; District Cllr Sheila Eccles; the Clerk and 3 members of the public.

17.17 APOLOGIES were received from PCSO Martin Boack.

18.17 ADMINISTRATION: The Council wished to record their appreciation for the service as clerk of Karen Wells who ended her employment on 30th June 2017. The recommendation of the interview panel to appoint Malcolm Richardson as the new Clerk and Responsible Financial Officer from 1st July 2017 was agreed and copies of his contract of employment were signed by Mr Richardson and the Chair.

19.17 MINUTES: Resolved that the minutes of the meeting held on 22nd May 2017 be confirmed as a true record and be signed by the Chair.

20.17 REQUESTS FOR DISPENSATION: None.

21.17 DECLARATIONS OF INTEREST: No declarations were made.

22.17 OPEN SESSION. Residents reported that there were several wall repairs still to be done including by the ford and adjacent to the river; the fence between the road just north of Helm View and the beck was falling apart; and the repairs were still to be done to the road at Skettlegill. The Chair would contact Highways Dept again with regard to these matters.

It was also reported that several hedges were in need of urgent attention and a complaint was made with regard to the parking of a car on land the other side of the chapel which Cllr Wilson agreed to raise with the Institute committee.

23.17 UPPER KENT LAP: Chair Julie Knowles had attended the meeting on 28th June 2017. Matters discussed had included feedback on closing roads without notification to the parish council; potholes could be reported online by one person; mobile phone problems; the Flood Action Group; and a presentation on the history of Selside Village Hall. There was also to be a B4RN presentation at Skelsmergh on 27th September 2017 and it was agreed that attendance should be discussed at the next parish council meeting on 25th September.

24.17 POLICING IN THE COMMUNITY: The clerk read out a report sent by PCSO Boack. In the previous month there had been no crimes related to the parish. (Copy of full report held by clerk)

25.17 HIGHWAYS:

- i. The chair reported that wall repairs were still an issue (despite several requests to Highways for urgent action); some white lines were wearing out; and, although the potholes at Millbridge Lane had been done, there were still many others needing attention. She would put these on the Highways website.
- ii. The chair also reported that parishioners can report a fault on the Highways website.

26.17 PLANNING: It was noted that the following planning applications had been submitted to SLDC since the last meeting with a consultation deadline before this meeting. The members of the Council had considered them and the Council had **no objection** to the applications:

SL/2017/0383 (Revised scheme SL/2016/0645) Sellett Hall

Timber stable block with hardstanding

SL/2017/0384 and 0385 Sellett Hall

Alterations to pitch of roof and erection of retaining wall

Resolved that the Council had **no objection** to the following planning application which had been submitted to SLDC and circulated to the members of the Council since the last meeting:

SL/2017/0602 Land at Helm Mount Farm, Barrows Green, Kendal

Erection of stable building

27.17 FINANCE:

i) Authorised schedule of payments/receipts for July 2017

Payments made between meetings:

Julie Knowles - Litter signs	£13.40
Julie Knowles - Noticeboard	£12.98
D H Willacy – Bus stop reconstruction	£4290.00

Payments sanctioned during the meeting:

Church - Hire and associated costs of meeting	£20.00
Clerk's July salary £171.15 less PAYE £34.20 plus expenses £10 (broadband/telephone) and £9.90 (22 miles@45p)	£156.85
HMRC – PAYE re M R Richardson	£34.20

Receipts received between meetings:

Zurich Insurance re bus stop and noticeboard	£3615.93
VAT on above	£715.00

ii) The Council **resolved** to amend the Barclays Bank mandate so that cheques could be signed by any two of the five councillors. The new mandate was signed by the Chair and Vice-Chair and the clerk was instructed to send it to Barclays Bank once all the individuals' details had been completed.

28.17 CONSULTATION & FUNDING REQUESTS: None

29.17 MATTERS ARISING FROM PREVIOUS MEETINGS:

- i. **Litter problem at Underhelm Wood:** The "no litter" signs had been put in place and the Chair had visited the resident concerned to reassure her that the council was trying to help.
- ii. **Flood action plan:** There has been just the 3 replies as reported at the last meeting Thanks were expressed to Cllrs Kitching and Wilson for their work in this regard.
- iii. **Stainton Aqueduct:** The council awaited the result of the Heritage Lottery Fund bid.

30.17 CORRESPONDENCE:

- i. SLDC – May 2017 Newsletter (emailed to Cllrs. 24/05/17)
- ii. CALC – Transparency Note re Audit (emailed to Cllrs. 25/05/17)
- iii. CALC - Data Protection Update from NALC (emailed to Cllrs. 25/05/17)
- iv. CALC – June 2017 Circular (emailed to Cllrs. 17/06/17)
- v. CALC – July/August 2017 Circular (emailed to Cllrs. 14/07/17)

31.17 ANY OTHER BUSINESS: None.

32.17 COUNCILLORS' ISSUES TO BE RAISED AT NEXT MEETING (No discussions must take place on these matters but will be placed on the next Agenda): None

33.17 DATE OF NEXT MEETING: The next meeting of the Parish Council will be held on Monday 25th September 2017 at 7.30pm in St Thomas' Church, Crosscrake.

The meeting closed at 8.55pm

Malcolm Richardson

Clerk to the Council

