

STANTON PARISH COUNCIL

Dear Sir/Madam

May 2016

You are invited to attend the AGM & Ordinary Parish Council Meeting of Stainton Parish Council in Crosscrake School on Monday 23rd May, 2016 with refreshments being available from 7.00pm and the meeting starting at 7.30 p.m.

Yours sincerely,

Karen Wells

Clerk

AGENDA

Welcome

The evening opens with a glass of wine and refreshments

1.16 CHAIRMAN'S REPORT - A summary of the work of the Parish Council during the last 12 months.

2.16 MINUTES - To authorise the chairman to sign the minutes of the previous Annual Parish Meeting held on 18th May 2015 and the meeting held on Monday 21st March, 2016 as true records of the Meetings.

3.16 All cllrs to sign declaration of acceptance of office and complete declaration of interest.

3.16 ELECTION OF CHAIRMAN for ensuing year (*Vice chairman to take the meeting until a new chairman elected*) (*Chairman to sign Declaration of Acceptance of Office*)

4.16 ELECTION OF VICE CHAIRMAN – (*Vice chairman to sign Declaration of Acceptance of Office*)

6.16 APOLOGIES - To receive apologies, for absence and approve the reasons.

7.16 DECLARATION OF INTERESTS – To receive declarations by elected and co-opted members of interests in respect of items on either agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

- 8.16 Annual report from Crosscrake School-** report on the school year 2015/16
- 9.16 Annual report from Lancaster canal Trust - Inc.** an update on repairs at Stainton Cross.
- 10.16 Annual report from Stainton Institute** – up to March 2016

CLOSE OF STAINTON PARISH COUNCIL AGM

to be followed by the ordinary meeting of Stainton Parish Council

Agenda for Parish Council Meeting 23rd May 2016

1.16 OPEN SESSION: members of the public have an opportunity to make statements, ask questions or raise any matters relating to the parish.

2.16 Flooding update: Update on EA visit to parish.

3.16 UPPER KENT LAP: Update on LAP meeting 11th May 2016.

4.16 POLICING IN THE VILLAGE: Attendance by PCSO or community report.

5.16 HIGHWAYS:

- i. New highway hotline telephone number.

6.16 PLANNING:

Applications received: SL/2016/0362 St Sundays Cottage, Stainton, Kendal First floor extension.

Notification received: None

7.16 FINANCE:

To authorise schedule of payments for May/June

i. **Payments:**

Made between meetings: none

Payments to sanction during the meeting:

Clerks May wage £ 129.15 + expenses £10 (broadband/telephone)	= £151.60
+ £12.45 (paper + black ink)	
Clerks June wage £129.15 + expenses £10 (broadband/telephone)	= 139.15
Hire and associated costs of meeting payable to School	= £20
CALC Annual Subscription	= £130.00
Community Lincs Insurance (Zurich)	= £423.11
Internal audit	= £50.00

ii. **Payments received:**

SLDC Annual precept = £3358.64

SLDC Top up precept grant = £82.82

AUDIT

- i) To sign Asset and risk registers, reviewed and agreed at March meeting.
- ii) To agree and sign parts 1 + 2 of annual audit returns and authorise the chair to sign.
- iii) To approve summary receipts and payments for year 2015/16 and sign.

8.16 CONSULATION & FUNDING REQUESTS: none

9.16 Environment Partnership Fund

10.16: Cycle racing: on Crosscrake and Shyreakes lane. (concerns raised after incident)

11.16: Fund raising: event summer 2016.

12.16 MATTERS ARISING FROM PREVIOUS MEETING:

- i) **Queens birthday beacon.**

13.16 AOB: *important matters arising after publication of agenda (if any)*

14.16 Councillor's issues to be raised – *no discussions must take place on these matters but will be placed on the next Agenda*

Close meeting

15.16 Next Meeting – Monday 25th July 2016, 7.30pm to be held at St Thomas' Church Crosscrake