

STANTON PARISH COUNCIL

Unconfirmed Minutes of the Parish Council meeting held on Monday 27th July 2020

at 7.30pm in St Thomas' Church, Crosscrake

The Parish Council warmly thanks the Vicar and the churchwardens of St Thomas' Church for their understanding and time in considering and approving the request to hold this meeting, which followed Covid-19 Government Guidance with regard to multi use community centres including the need for social distancing.

Present: Chair Julie Knowles; Vice Chair John Stott; Cllrs. Geoff Wilson, Ian Valentine and Hilary Waterhouse; District Cllr. Roger Bingham (until 8.10pm); the Clerk and one member of the public.

1.20 APOLOGIES were received from District Cllrs. Brian Cooper and Tom Harvey and PCSO Martin Boack.

Cllr. Stott (Vice-Chairman) chaired the meeting until the Chair was elected.

2.20 ELECTION OF CHAIR: Cllr. Stott proposed and Cllr. Wilson seconded Cllr. Knowles to be the Chair for 2020/21. There were no other nominations and the proposal was carried unanimously. A Declaration of Acceptance of Office form for 2020/21 was signed by Cllr. Knowles and witnessed by the Clerk.

3.20 ELECTION OF VICE-CHAIR: Cllr. Knowles proposed and Cllr. Waterhouse seconded Cllr. Stott to be the Vice-Chair for 2020/21. There were no other nominations and the proposal was carried unanimously. A Declaration of Acceptance of Office form for 2020/21 was signed by Cllr. Stott and witnessed by the Clerk.

4.20 MINUTES: **Resolved** that the minutes of the meeting held on 27th January 2020 be confirmed as a true record and be signed by the Chair.

5.20 REQUESTS FOR DISPENSATION: None.

6.20 DECLARATIONS OF INTEREST: Cllr. Waterhouse declared an interest with regard to the planning items in 13.20 concerning Sellet Estate and Willowsway Country Estate.

7.20 PUBLIC PARTICIPATION: No issues were raised.

8.20 REPORTS:

a) Neighbourhood Policing Team: There was no report.

b) District Councillors: District Cllr. Bingham reported that district councillors had been very busy in this coronavirus period with numerous virtual meetings including a full virtual council meeting; burglaries and traffic offences were down but anti-social behaviour and domestic violence had increased; there had been some success with regard to county lines drug gangs; there had been a large reduction in SLDC's income from car park and lake lettings revenue; the business rate reduction had been met by government grants but precise figures of the net result were not yet available. He also referred to the plans for one or two Unitary Authorities to replace the existing County and six District Councils. He also informed the Council that Junction 36 of the M6 was due to be partly closed in August. The Council asked if a Locality Grant could be considered towards the cost of reinstating the electricity supply to the telephone kiosk in which it was hoped to install a defibrillator.

c) County Councillor: There was no report.

9.20 HIGHWAYS & FOOTPATHS:

a) The Clerk had been informed that the footbridge near Stainton Court had been scheduled for repair. Cllr. Wilson reported a problem with regard to a canal footpath and the Chair and Vice-Chair both said that they would inspect it.

b) The Clerk reported that the repairs to the road next to the failed section of the river wall near to Mill Cottage to the north of Stainton, to the beckside walls and to the ford had all been delayed due to Covid-19 staffing restrictions.

c) The Clerk reported that the Canal & River Trust had agreed to take over payment to SLDC for emptying the litter bin in the aqueduct car park.

10.20 TREES: There was nothing to be done at present and an inspection would be made next year.

11.20 COMMON LAND: The Clerk reported that he had not heard further from the Council's solicitor with regard to the letters that had been written to the landowner and her solicitors. It was agreed to ask the Council's solicitor for his bill and to leave the matter until the property was put on the market for sale when the Clerk would inform the selling agents of the Council's position.

12.20 LITTER PICK: It was agreed that the litter pick would be postponed until next year but that appeals be made in the parish magazine and on the website for volunteers to pick litter in their own vicinity.

13.20 PLANNING:

It was noted that the following planning application had been notified as **approved** by SLDC since the last meeting:

SL/2019/0851 Sellet Estate, The Stables & Willowsway Stud, Stainton

Variation of condition 2 (approved plans) attached to planning permission SL/2017/0871 (Conversion of three barns to form staff accommodation, erection of new stable block and indoor manege, extension to form utility building, formation of outdoor manege, muck heap, alterations to existing access track, landscaping and provision of associated infrastructure)

It was noted that the following planning application had been submitted to SLDC and circulated to members of the Council since the last meeting and subsequently had been notified as **approved** by SLDC:

SL/2020/0092 Dreamland Farm, Stainton

Widening of existing bridge

It was noted that the following planning applications had been submitted to SLDC and circulated to the members of the Council since the last meeting:

SL/2020/0245 Paddocks, Willowsway Country Estate, Stainton

Single storey rear extension

SL/2020/0303 Lodge, Willowsway Country Estate, Stainton

Retention of the Lodge as permanent staff accommodation and holiday let (planning permission SL/2018/0379 – temporary living accommodation for the duration of the construction phase of works)

SL/2020/0346 Sellet Estate, Stainton

Enlargement of existing pond (re-submission of SL/2019/0600 which was granted with conditions on 19/9/19). A notification of the Council's **support** has been submitted

SL/2020/0348 & 0349 The Barn at Sellet Estate, Stainton

Re-configuration, extension and alterations to two existing dwellings and two further partially completed dwelling units within previously approved barn conversion, change of use of land to provide garden curtilage and parking with erection of two detached garage blocks and associated external works (re-submission of planning permission SL/2019/0579). A notification of the Council's **support** has been submitted

SL/2020/0432 & 0435 The Barn, Millbridge Lane, Stainton

Discharge of condition 5 (windows and doors) attached to planning permission SL/2019/0030) and non-material amendments to window positions following grant of that planning permission

14.20 FINANCE:

a) The following receipts between meetings were noted:

HMRC – VAT refund to 31/3/20	£51.93
SLDC – Precept 2020/21	£4,796.22
SLDC – Precept grant	£78.78
B4ST – Refund of Parish Online subscription to 14/5/21	£50.00
B4ST – Donation of surplus monies	£176.81

b) The following payments between meetings were approved:

M R Richardson – Clerk's February & March salary £495.60 less PAYE £99.20 plus expenses £60.39 (broadband/telephone/postage/stationery/computer security) and motor expenses £17.10 (38 miles @ 45p)	£473.89
HMRC – PAYE re M R Richardson	£99.20
CALC Annual subscription 2020/21	£129.06
Jean Airey – Annual internal audit	£50.00
M R Richardson – Clerk's April & May salary £568.80 less PAYE £113.60 plus expenses £138.71 (broadband/telephone/postage/stationery/computer service contract) and motor expenses £21.60 (48 miles @ 45p)	£615.51
HMRC – PAYE re M R Richardson	£113.60
GeoXphere Ltd – Annual subscription to Parish Online (B4ST) to 14/5/21	£60.00
Zurich Municipal – Annual insurance premium to 31/5/21	£314.88

c) The following payments were approved:

St Thomas' Church – Hire and associated costs of meeting	£20.00
M R Richardson - Clerk's June & July Salary £568.80 less PAYE £113.80 plus expenses £32.63 (broadband/telephone/postage/pdf conversion) and motor expenses £16.20 (36 miles @ 45p)	£503.83
M R Richardson – Overtime re B4ST grant application £247.80 (20 hours) less PAYE £49.60	£198.20
HMRC – PAYE / NIC re M R Richardson (£163.40 plus £11.67)	£175.07

d) The Receipts and Payments account for the year ended 31st March 2020 was approved. The budget comparison for the year was received and noted.

e) The annual internal audit report for the year ended 31st March 2020 was received and noted.

f) The Certificate of Exemption from a limited assurance review was completed and signed.

g) The Annual Governance Statement 2019/20 (Section 1 of the Annual Return) was approved and signed.

h) The Accounting Statements 2019/20 (Section 2 of the Annual Return) were approved and signed.

i) The dates of the period for the exercise of public rights were confirmed as 3rd August to 11th September 2020.

j) Resolved that the Asset Register dated 23rd March 2020 be approved and that the sums insured under the insurance policy were reviewed and confirmed.

k) The Risk Management schedule was reviewed, approved and signed.

l) The Clerk reported that the reconciled bank balance at 30th June 2020 before making the payments in a) was £9,999.87. The Chair was authorised to counter-sign the bank statement.

15.20 POLICIES AND PROCEDURES: The existing Standing Orders, Financial Regulations, Complaints Procedure, Press / Media Policy, Code of Conduct and the procedure for handling requests under the Freedom of Information Act 2000 were noted and confirmed.

16.20 APPOINTMENT OF REPRESENTATIVES: Representatives were appointed as follows for the following outside bodies:

- a) District Association – Cllr. Stott
- b) Canal & River Trust Stainton Project Steering Group – Cllr. Wilson

17.20 LOCAL ELECTRICITY BILL: It was **resolved** to send the resolution as drafted by Power for People in support of the reintroduction of the Bill (emailed to Cllrs.17/7/20).

18.20 CONSULTATION & FUNDING REQUESTS: None.

19.20 MATTERS ARISING FROM PREVIOUS MEETINGS:

a) **B4RS:** It was reported that the installation was complete and that a small number of loose ends were outstanding.

b) **Stainton Aqueduct:** Cllr. Wilson reported that the contractors had started to tidy up the site and were expected to leave next month.

d) **BT payphone:** The Clerk reported that a quote was awaited with regard to reinstatement of the power supply before the kiosk could be purchased for £1 and the local first responders supply and fit a defibrillator.

20.20 CORRESPONDENCE:

The following correspondence received and not included as an item on this agenda was noted:

- i. CALC – Cumbria Police & Crime Commissioner’s Council Tax precept consultation (emailed to Cllrs. 7/2/20)
- ii. CCC – Working Together service in South Lakeland (emailed to Cllrs. 7/2/20)
- iii. SLDC – South Lakeland Local Plan review presentation on 30/1/20 (emailed to Cllrs. 7/2/20)
- iv. CALC – Environment Agency Flood Action Week 2020 (emailed to Cllrs. 7/2/20)
- v. CALC – Climate emergency support workshop 13/3/20 (emailed to Cllrs. 7/2/20)
- vi. CALC – Recruitment of chair for the Cumbria Local Nature Partnership (emailed to Cllrs. 7/2/20)
- vii. CCC – Temporary road closure – C5074 Viver Lane, Hincaster (emailed to Cllrs. 7/2/20)
- viii. CALC – February/ March 2020 newsletter (emailed to Cllrs. 10/2/20)
- ix. SLDC – South Lakeland Local Plan review – stakeholder launch (emailed to Cllrs. 11/2/20)
- x. SLDC – Agenda for council meeting on 25/2/20 (emailed to Cllrs.18/2/20)
- xi. SLDC – South Lakeland Local Plan review discussion paper & draft policy review document (emailed to Cllrs. 18/2/20)
- xii. Canal & River Trust – Steering group minutes 29/1/20 (emailed to Cllrs. 18/2/20)
- xiii. SLDC – Engagement pack for South Lakeland Local Plan (emailed to Cllrs.25/2/20)
- xiv. CALC – Major package of support from Government for storm-hit areas (emailed to Cllrs.25/2/20)
- xv. CALC – North West Coastal Access monthly update February 2020 (emailed to Cllrs.25/2/20)
- xvi. CALC – Cumbria in Bloom pride in your community competition 2020 (emailed to Cllrs.25/2/20)
- xvii. Canal & River Trust – Stainton Aqueduct update (emailed to Cllrs.25/2/20)
- xviii. Jogging Pals Team – Kendal Fun Run series (emailed to Cllrs.25/2/20)
- xix. SLDC – Climate conversations (emailed to Cllrs.25/2/20)
- xx. CALC – Final paperwork for District Association meeting on 5/3/20 (emailed to Cllrs.25/2/20)
- xxi. CALC – Campaign for the Local Electricity Bill (emailed to Cllrs.27/2/20)
- xxii. CALC – List of training courses until 25/6/20 (emailed to Cllrs.28/2/20)
- xxiii. CALC – Crosby Ravensworth tree project (emailed to Cllrs.5/3/20)
- xxiv. CALC – ACT Gazette Spring 2020 (emailed to Cllrs.9/3/20)
- xxv. SLDC – Parish remuneration panel report 2020-21 (emailed to Cllrs.9/3/20)
- xxvi. Numerous items from SLDC, CALC and South Lakes Police – Information relating to coronavirus (covid-19) matters; affected bus and district council services; available business support including grants; virtual meetings; and flexibility of meetings
- xxvii. Canal & River Trust – Towpath trail project update (emailed to Cllrs.26/3/20)
- xxviii. CALC – Cumbria LEP update (emailed to Cllrs.30/3/20)
- xxix. CCC – Temporary road closure – C5075 Sedgwick (emailed to Cllrs.4/4/20)
- xxx. CALC – April/ May 2020 newsletter (emailed to Cllrs.17/4/20)
- xxxi. CALC – North West Coastal Access April 2020 newsletter (emailed to Cllrs.22/4/20)
- xxxii. CALC – Update on SLDC Planning Services (emailed to Cllrs.4/5/20)
- xxxiii. SLDC – South Lakeland Local Plan newsletter (emailed to Cllrs.14/5/20)
- xxxiv. Cllr. Brenda Gray – Temporary closure of public footpath at Stainton Aqueduct (emailed to Cllrs.14/5/20)
- xxxv. CALC – Revised Legal Topic Note 31 on local council general powers (emailed to Cllrs.22/5/20)
- xxxvi. SLDC – General handyperson scheme resumes (emailed to Cllrs.22/5/20)
- xxxvii. CCC – Temporary closure of footpath 572003 (emailed to Cllrs.15/6/20)
- xxxviii. CCC – Temporary road closure – C5075 Sedgwick (emailed to Cllrs.23/6/20)
- xxxix. CALC – New Code of Conduct consultation (emailed to Cllrs.23/6/20)
 - xl. SLDC – Have your say on social housing scheme (emailed to Cllrs.23/6/20)
 - xli. SLDC – Shape South Lakeland’s post-coronavirus future (emailed to Cllrs.23/6/20)

- xlii. SLDC – Continuation of the appointment of the Independent Person (emailed to Cllrs.23/6/20)
- xliii. SLDC – Significant step forward in Bay partnership (emailed to Cllrs.9/7/20)
- xliv. SLDC – South Lakeland Local Plan review – call for sites (emailed to Cllrs.9/7/20)
- xlv. SLDC – Climate change action plan approved (emailed to Cllrs.9/7/20)
- xlvi. CALC – Next South Lakeland District Association meeting 17/9/20 (emailed to Cllrs.15/7/20)
- xlvii. CALC – NALC’s chief executive’s bulletin (emailed to Cllrs.15/7/20)
- xlviii. SLDC – Council Tax hardship fund set up by SLDC for residents in need (emailed to Cllrs.17/7/20)
- xlix. SLDC – Support for green business start-up programme (emailed to Cllrs.17/7/20)
 - I. CALC – NALC policy consultation re upcoming Devolution White Paper (emailed to Cllrs.22/7/20)
 - ii. SLDC – Kendal Town Hall clock to be paused from 27/7/20 (emailed to Cllrs.22/7/20)
 - iii. CALC – Cumbria Local Nature Partnership newsletter (emailed to Cllrs.24/7/20)
 - liii. SLDC – Annual canvass communications (emailed to Cllrs.24/7/20)
 - liv. CALC – Highway asset management strategy 2020-25 (emailed to Cllrs.24/7/20)

21.20 ANY OTHER BUSINESS:

- a) The Clerk reported that the Parish Council election would now be held in May 2021.
- b) It was decided not to proceed with the proposal by Friends of the Lake District to give a “Presentation on Dark Skies”.

22.20 COUNCILLORS’ ISSUES TO BE RAISED AT NEXT MEETING (No discussions must take place on these matters but will be placed on the next Agenda): None.

23.20 DATE OF NEXT MEETING: The next meeting of the Parish Council will be held on Monday 21st September 2020 in St Thomas’ Church, Crosscrake at 7.30pm.

The meeting closed at 9.05pm.