

STANTON PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Monday 27th November 2023** in Stainton Institute at 7.00pm for the purposes detailed in the following agenda

AGENDA

1. **APOLOGIES**
To receive apologies for absence and approve the reasons
2. **MINUTES**
To authorise the Chair to sign the minutes of the meeting held on 25th September 2023 as a true record
3. **REQUESTS FOR DISPENSATION**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest
4. **DECLARATIONS OF INTEREST**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda
(Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)
5. **PUBLIC PARTICIPATION**
Members of the public have an opportunity to make statements, ask questions or raise any matters relating to the parish
6. **REPORTS**
 - a) To receive any relevant matters from Cumbria Police
 - b) To receive any relevant matters from the Westmorland and Furness Councillors
7. **HIGHWAYS & FOOTPATHS**
 - a) To receive an update re faults and problems reported
 - b) To receive an update re the request for a 20mph zone
8. **TREES & WOODS**
To receive any update
9. **PLANNING**
 - a) To note that the following planning application has been **submitted** to W&FC and circulated to the members of the Council since the last meeting:
SL/2023/0803 Green Riggs, Barrows Green
Two storey extension to side of existing dwelling, single storey extension to rear, demolition of existing garage, construction of new double garage (resubmission of SL/2023/0584)
 - b) To note any planning applications received and circulated to members of the Council since publishing the agenda
 - c) To note that no planning applications have been notified as **approved** by W&FC since the last meeting
10. **FINANCE**
 - a) **To note there have been no receipts between meetings**
 - b) **To approve the schedule of payments for November 2023:**

M R Richardson – Clerk’s October & November Salary	£640.80 plus arrears (pay award)			
£130.00 less PAYE	£154.20 plus expenses	£49.40 (broadband/telephone/ use of home as office/photocopies/postage) and motor expenses	£21.60 (48miles @45p)	£687.60
HMRC – PAYE re M R Richardson				£154.20
 - c) To approve any payments due since publishing the agenda
 - d) To confirm the appointment of Jean Airey as Internal Auditor for 2023/24
 - e) To note that there has been a national salary award in the Clerk’s rate of pay of £1 per hour backdated to 1st April 2023, which is incorporated in the above payment
 - f) To confirm that the Chair and Vice-Chair will carry out the Clerk’s annual appraisal
 - g) To consider the receipts and payments report and the budget comparison for the half-year to 30th September 2023
 - h) The Clerk to present the draft budget 2024/25 to the Council for initial discussion – the budget to be finalised at the next meeting

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- i) To note the reconciled bank balance at 31st October 2023 and counter-sign the bank statement
- 11. D-DAY 80 on 6 JUNE 2024**
To receive a report
- 12. CONSULTATION & FUNDING REQUESTS**
None
- 13. MATTERS ARISING FROM PREVIOUS MEETING**
 - a. Towpath / Canal update
- 14. CORRESPONDENCE**
To note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:
 - i. Further climate change information and updates
 - ii. W&FC – Online Streetsafe reporting (emailed to Cllrs.14/11/23)
 - iii. CALC – Biodiversity net gain information guide (emailed to Cllrs.14/11/23)
 - iv. CALC – Changes to postal and proxy voting (emailed to Cllrs.14/11/23)
 - v. CALC – Utd Utilities Windermere drop-in sessions (emailed to Cllrs.14/11/23)
 - vi. CALC – Community Catalysts (emailed to Cllrs.14/11/23)
- 15. COUNCILLORS' ISSUES TO BE RAISED - *No discussions must take place on these matters but will be placed on the next Agenda***
- 16. TO NOTE ANY ITEMS FOR INFORMATION – *no decisions or action permitted***
- 17. DATE OF NEXT MEETING**
To confirm the next meeting of the Parish Council will be held on Monday 22nd January 2024 in Stainton Institute at 7.00pm

Malcolm Richardson
Clerk to the Council
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21st November 2023