

# STANTON PARISH COUNCIL

Councillors are hereby summoned and members of the public are invited to attend a meeting of the Parish Council to be held on **Monday 22<sup>nd</sup> November 2021** in St Thomas' Church, Crosscrake at 7.00pm for the purposes detailed in the following agenda. The meeting will follow Covid-19 government guidance with regard to multi use community centres

## AGENDA

### 1. APOLOGIES

To receive apologies for absence and approve the reasons

### 2. MINUTES

To authorise the Chair to sign the minutes of the meeting held on 27<sup>th</sup> September 2021 as a true record

### 3. REQUESTS FOR DISPENSATION

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest

### 4. DECLARATIONS OF INTEREST

To receive declarations by elected and co-opted members of interests in respect of items on this agenda (Members are reminded that it is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting)

### 5. PUBLIC PARTICIPATION

Members of the public have an opportunity to make statements, ask questions or raise any matters relating to the parish

### 6. REPORTS

- a) To receive any relevant matters from the District Councillors
- b) To receive any relevant matters from the County Councillor

### 7. HIGHWAYS & FOOTPATHS

Update and progress re faults and problems reported

### 8. TREES & WOODS

- a) To discuss the ownership of Underhelm Wood
- b) To discuss the Queen's Platinum Jubilee tree initiative

### 9. THE QUEEN'S PLATINUM JUBILEE CELEBRATIONS 2<sup>ND</sup> JUNE 2022

To discuss arrangements (CALC guide to taking part emailed to Cllrs. 6/10/21)

### 10. SPEED LIMITS & SPEED CALMING

To receive a report

### 11. PLANNING

- i. To note that the following planning applications have been **approved** since the last meeting:

**SL/2021/0570 St Thomas' Church, Shyreakes Lane, Crosscrake**

Community hub/hall building and associated features

**SL/2021/0864 Mill House, Stainton**

Alterations of attached garage to form self-contained annex accommodation, new front and rear roof lights, new glazed doors and screens, alterations and improvements to dwelling and creation of an additional parking space

- ii. To note that the following planning applications have been **submitted** to SLDC and circulated to the members of the Council since the last meeting:

**SL/2021/1002 Willowsway Country Estate, Willowsway Stud, Stainton**

Variation of conditions 2 (approved plans), 5 (railings), and 9 & 10 (hard and soft landscaping) attached to Listed Building Consent SL/2020/0722 (Part Retrospective Application to create curtilage and garage for 2 partially completed dwellings (Old Stables and Coach House) within Listed Building; relocation of previously approved Rural Workers Dwelling in converted stables (Keepers Cottage) and creation of private amenity space for Paddocks

**SL/2021/1010 Willowsway Country Estate, Willowsway Stud, Stainton**

Variation of conditions 2 (approved plans), 6 & 7 (hard and soft landscaping) and 9 (railings) attached to planning permission SL/2020/0721 (Part Retrospective Application to create curtilage and garage for 2 partially completed dwellings (Old Stables and Coach House) within Listed Building; relocation of previously approved Rural Workers Dwelling in converted stables (Keepers Cottage) and creation of private amenity space for Paddocks

**SL/2021/0932 Helm Mount Farm, Barrows Green, Kendal**

Change of use of part of store building to wheel chair accessible holiday let (resubmission of SL/2020/0627)

**SL/2021/1036 & 1037 Three locations between Bridges 164 & 172 on the Lancaster Canal, Hincaster Tunnel East, Hincaster Tunnel West, Sedgwick Aqueduct & Kendal Change Bridge**

Display of interpretive signage at seven locations on the "Northern Reaches" of the Lancaster Canal

- iii. To note that the following planning application has been **refused** by SLDC since the last meeting:

**SL/2021/0885 Willowsway Country Estate Lodge, Stainton**

Variation of condition 1 (retention of temporary lodge) attached to planning permission SL/2018/0379 (temporary living accommodation for the duration of the construction phase of works)

**12. FINANCE**

**a) To note the following receipt between meetings:**

SLDC – Locality grant re bench £500.00

**b) To approve the following payment between meetings:**

Kedel Ltd – Purchase of new bench £486.79

**c) To approve the schedule of payments for November 2021:**

St Thomas' Church – Hire and associated costs of meeting £20.00

M R Richardson - Clerk's October & November Salary £529.60 less PAYE £105.80

plus expenses £32.83 (broadband/telephone/computer security/postage)

and motor expenses £28.80 (64 miles @45p) £485.43

HMRC – PAYE re M R Richardson £105.80

**d) To confirm the appointment of Jean Airey as Internal Auditor for 2021/22**

**e) To confirm that the Chair and Vice-Chair will carry out the Clerk's annual appraisal**

**f) To consider the receipts and payments report and the budget comparison for the half-year to 30<sup>th</sup> September 2021**

**g) The Clerk to present the draft budget 2022/23 to the Council for initial discussion – the budget to be finalised at the next meeting**

**h) To note the reconciled bank balance at 31<sup>st</sup> October 2021 and counter-sign the bank statement**

**13. CONSULTATION & FUNDING REQUESTS**

None

**14. MATTERS ARISING FROM PREVIOUS MEETING**

- a. Towpath Trail
- b. New bench
- c. Possible replacement village noticeboard

**15. CORRESPONDENCE**

To note any other correspondence received and not included as an item on this agenda and decide upon any necessary action:

- i. Further items giving information re coronavirus (covid-19) matters
- ii. Further items concerning local government reorganisation
- iii. Canal & Rivers Trust – Invitation to Stainton Aqueduct & Lancaster Canal Towpath Trail "thank you" evening on 14/10/21 (emailed to Cllrs.30/9/21)
- iv. Lancaster Canal Trust – October 2021 monthly bulletin including events and activities to mark completion of Stainton Aqueduct (emailed to Cllrs.3/10/21)
- v. SLDC – Local Plan consultation deadline extended to allow for face to face drop-in events to be held (emailed to Cllrs.6/10/21)
- vi. Cumbria Police – September 2021 newsletter (emailed to Cllrs.6/10/21)
- vii. Canal & River Trust – Agenda for final steering group meeting on 27/10/21 (emailed to Cllrs.25/10/21)
- viii. CALC – Carbon Zero in Cumbria & the Lake District event on 16/11/21 (emailed to Cllrs.25/10/21)
- ix. CALC – Presentations from CALC AGM on 16/10/21 (emailed to Cllrs.9/11/21)
- x. Canal & River Trust – Steering group notes from 27/10/21 (emailed to Cllrs.10/11/21)

- xi. CCC – Connecting Cumbria newsletter November 2021 (emailed to Cllrs.10/11/21)
  - xii. CCC – Local cycling and walking infrastructure plans following public consultation (emailed to Cllrs.10/11/21)
  - xiii. Cumbria Police – October 2021 newsletter (emailed to Cllrs.10/11/21)
  - xiv. SLDC – Five fridges dumped in Lyth Valley (emailed to Cllrs.10/11/21)
  - xv. SLDC – Business community invited to give views and help shape economic support strategies (emailed to Cllrs.11/11/21)
  - xvi. CALC – Agenda for SouthLakeland District Association meeting on 25/11/21 (emailed to Cllrs.15/11/21)
- 16. COUNCILLORS' ISSUES TO BE RAISED - *No discussions must take place on these matters but will be placed on the next Agenda***
- 17. TO NOTE ANY ITEMS FOR INFORMATION – *no decisions or action permitted***
- 18. DATE OF NEXT MEETING**
- To confirm the next meeting of the Parish Council will be held on Monday 24<sup>th</sup> January 2022 in St. Thomas' Church, Crosscrake at 7.00pm

***Malcolm Richardson***  
Clerk to the Council  
Old Barn Cottage, Borwick, Carnforth LA6 1JS  
staintonpc@outlook.com  
17<sup>th</sup> November 2021