

STANTON PARISH COUNCIL

Dear Sir/Madam

You are invited to attend a meeting of Stainton Parish Council in Crosscrake School, Crosscrake on Monday 28th January 2019 commencing at 7.30 pm.

Yours faithfully,
Malcolm Richardson
Clerk
22nd January 2019

AGENDA

1. APOLOGIES:

To receive apologies for absence and approve the reasons.

2. APPOINTMENT OF COUNCILLOR TO FILL CASUAL VACANCY

3. MINUTES:

To authorise the Chair to sign the minutes of the meeting held on 26th November 2018 as a true record.

4. REQUESTS FOR DISPENSATION:

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

5. DECLARATIONS OF INTEREST:

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.

6. OPEN SESSION:

Members of the public have an opportunity to make statements, ask questions or raise any matters relating to the parish.

7. REPORTS:

a) To receive a report on behalf of the Neighbourhood Policing Team.

b) To receive any relevant matters from the District Councillor.

c) To receive any relevant matters from the County Councillor.

8. HIGHWAYS/FOOTPATHS

Update and progress re faults and problems reported.

9. COMMON LAND

Update on fencing and tarmac.

10. LITTER PICK

To confirm suggested date of Saturday 6th April 2019.

11. PLANNING:

Application submitted to SLDC since the last meeting with a consultation deadline before this meeting:

SL/2018/1042 Sellet Estate Stables & Stud, Stainton

Removal of a section of hedgerow to create a field access

Notification of withdrawal of the following planning application:

SL/2018/0899 Helmside Farm, Oxenholme

Conversion of barn to dwelling

To discuss the Council's stated objection and further concerns that have arisen since the last meeting:

SL/2018/0504 Millers Beck Guest House, Millbridge Lane, Stainton

12. STANDING ORDERS, FINANCIAL REGULATIONS, RETENTION OF DOCUMENTS POLICY & FREEDOM OF INFORMATION POLICY:

To approve the documents forwarded to Cllrs. on 22/1/19.

13. FINANCE:

- a) To receive a report from the Chair and Vice-Chair that the Clerk's annual appraisal had been carried out; that his work was considered to be more than satisfactory; and to approve the recommendation that his paid hours be increased to 5 hours per week and that the increase be backdated to 1st October 2018.
- b) **To approve the schedule of payments for January 2019:**
- | | |
|--|---------|
| Crosscrake School - Hire and associated costs of meeting | £20.00 |
| M R Richardson -Clerk's October & November Salary Arrears £180.15 plus
December and January Salary £480.40 less PAYE £132.00 plus expenses £24.15
(broadband/telephone/postage/stationery) and motor expenses £35.55
(79 miles @ 45p) | £588.25 |
| HMRC - PAYE re M R Richardson | £132.00 |
- c) To receive the budget comparison 2018/19; to approve the amended budget 2019/20; and to authorise the signing of the parish precept form for 2019/20 received from SLDC.
- d) To consider the report from the South Westmorland Village Maintenance Group (emailed to Cllrs. on 24/12/18) with regard to the arrangements for the gritting of secondary roads (those not covered by the County Council) and the funds held by the Group.
- e) To confirm the appointment of Jean Airey as Internal Auditor for 2018/19 and future years.
- f) To note the reconciled bank balance at 31st December 2018 and counter-sign the bank statement.

14. REGISTER OF ELECTORS

To confirm that a copy is required.

15. CONSULTATION & FUNDING REQUESTS:

None.

16. MATTERS ARISING FROM PREVIOUS MEETING:

- a. Report re B4RN including report re the funding application to the SLDC Locally Important Projects Fund and the decision made re a Parish Council contribution towards future costs.
- b. Stainton Aqueduct.

17. CORRESPONDENCE

- i. CALC – November 2018 newsletter (emailed to Cllrs.21/11/18)
- ii. CALC – Update to NALC's model standing orders (emailed to Cllrs. 21/11/18)
- iii. CALC – Cumbria Coastal Strategy public engagement (emailed to Cllrs. 26/11/18)
- iv. CALC – Review of National Parks and AONBs (emailed to Cllrs. 3/12/18)
- v. CALC – Developing your skills programme Jan – July 2019 (emailed to Cllrs. 21/12/18)
- vi. CALC – December 2018 newsletter (emailed to Cllrs. 21/12/18)
- vii. CALC – Emergency first aid at work course on 6/3/19 (emailed to Cllrs. 21/12/18)
- viii. CALC – Allocation of places at Buckingham Palace garden parties (emailed to Cllrs. 21/12/18)
- ix. CALC – North West Coastal Access update December 2018 (emailed to Cllrs. 21/12/18)
- x. SLDC – Parish Remuneration Panel report 2019-20 (emailed to Cllrs. 21/12/18)
- xi. CCC – Road closure U5631, Barrows Green (emailed to Cllrs. 24/12/18)
- xii. SLDC – Review of SLDC's Standards arrangements (emailed to Cllrs. 8/1/19)
- xiii. CALC – Council Tax consultation – Cumbria's Police and Crime Commissioner (emailed to Cllrs. 9/1/19)
- xiv. CALC – Paperwork for next South Lakeland District Association meeting on 7/3/19 (emailed to Cllrs. 18/1/19)

18. ANY OTHER BUSINESS: *Important matters arising after publication of agenda (if any)*

19. COUNCILLORS' ISSUES TO BE RAISED

No discussions must take place on these matters but will be placed on the next Agenda.

20. DATE OF NEXT MEETING

Monday 25th March 2019 to be held in Crosscrake School, Crosscrake at 7.30pm.

CLOSE MEETING