

# STAINTON PARISH COUNCIL

Dear Sir/Madam

15th July 2017

You are invited to attend a Meeting of Stainton Parish Council in St Thomas' Church, Crosscrake on Monday 24<sup>th</sup> July 2017 commencing at 7.30 pm.

Yours faithfully,  
*Malcolm Richardson*  
Clerk

## AGENDA

**1. APOLOGIES:**

To receive apologies for absence and approve the reasons.

**2. MINUTES:**

To authorise the Chairman to sign the minutes of the parish council meeting held on 22nd May 2017 as a true record of the meeting.

**3. REQUESTS FOR DISPENSATION:**

The clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.

**4. DECLARATIONS OF INTEREST:**

To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the revised Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting.)

Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a Member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the clerk at least 24 hours in advance of the meeting.*

**5. OPEN SESSION:**

Members of the public have an opportunity to make statements, ask questions or raise any matters relating to the parish.

**6. UPPER KENT LAP:**

Update from meeting held on 28<sup>th</sup> June 2017

**7. POLICING IN THE VILLAGE:**

Attendance by PCSO or community report.

**8. HIGHWAYS:**

Update and progress of faults reported.

**9. PLANNING:**

**Applications received:**

SL/2017/0383 (Revised scheme SL/2016/0645) Sellett Hall: Timber stable block with hardstanding.

SL/2017/0384 and 0385 Sellett Hall: Alterations to pitch of roof and erection of retaining wall.

**Notifications received:** None

**10. FINANCE:**

**To authorise schedule of payments / receipts for July 2017**

**i. Payments:**

**Made between meetings:**

|                                      |          |
|--------------------------------------|----------|
| Julie Knowles - litter signs         | £13.40   |
| Julie Knowles - notice board         | £12.98   |
| DH Willacy - bus stop reconstruction | £4290.00 |

**Payments to sanction during the meeting:**

|  |         |
|--|---------|
| Church - hire and associated costs of meeting  | £20.00  |
| Clerk's July Salary £171.15 less PAYE £34.20 plus expenses<br>£10.00 (broadband/telephone) and £9.90 (22 miles @45p) | £156.85 |
| HMRC – PAYE re M R Richardson  | £34.20  |

**ii. Receipts:**

**Received between meetings:**

|  |          |
|--|----------|
| Zurich insurance re bus stop and noticeboard | £3615.93 |
| VAT on above                                 | £715.00  |

**11. CONSULATION & FUNDING REQUESTS:**

None

**12. MATTERS ARISING FROM PREVIOUS MEETING:**

- i. Update on litter problem at Underhelm Wood.
- ii. Progress of flood action plan.

**13. CORRESPONDENCE**

- i. SLDC – May 2017 Newsletter (emailed to Cllrs. 24/05/17)
- ii. CALC – Transparency Note re Audit (emailed to Cllrs. 25/05/17)
- iii. CALC – Data Protection Update from NALC (emailed to Cllrs. 25/05/17)
- iv. CALC – June 2017 Circular (emailed to Cllrs. 17/06/17)
- v. CALC - July/August Circular (emailed to Cllrs. 14/7/17)

**14. ANY OTHER BUSINESS:** *Important matters arising after publication of agenda (if any)*

**15. COUNCILLORS' ISSUES TO BE RAISED**

No discussions must take place on these matters but will be placed on the next Agenda.

**16. DATE OF NEXT MEETING**

Monday 25<sup>th</sup> September 2017 to be held in St Thomas' Church, Crosscrake at 7.30 pm.

**CLOSE MEETING**