

## STANTON PARISH COUNCIL

### Unconfirmed Minutes of the Parish Council meeting held on Monday 26th March 2018

#### at 7.30pm in Crosscrake Primary School, Crosscrake

**Present:** Chair Julie Knowles; Vice Chair John Stott; Councillors Mark Holmes, Sarah Kitching and Geoff Wilson; District Cllr Sheila Eccles; the Clerk and 3 members of the public.

**84.17 APOLOGIES** were received from County Cllr Brenda Gray and PCSO Martin Boack.

**85.17 MINUTES: Resolved** that the minutes of the meeting held on 22nd January 2018 be confirmed as a true record and be signed by the Chair.

**86.17 REQUESTS FOR DISPENSATION:** None.

**87.17 DECLARATIONS OF INTEREST:** No declarations were made.

**88.17 OPEN SESSION:** No issues were raised.

**89.17 UPPER KENT LAP:** The Chair read the report from the meeting held on 7<sup>th</sup> February 2018 that had been emailed to Cllrs on 7<sup>th</sup> March 2018 and reported that she expected to attend the next LAP meeting which was to be held on 13<sup>th</sup> June 2018.

**90.17 POLICING IN THE PARISH:** The Clerk read out a written report from PCSO Boack. In the previous two months there had been one incident in the parish with regard to a male walker being bitten by a dog on Shyreakes Lane (copy of full report held by the Clerk).

#### **91.17 HIGHWAYS/FOOTPATHS**

- i. It was noted that as at the January meeting there were still outstanding issues with regard to wall repairs and potholes. Several new potholes had been reported - some had been repaired but not others.
- ii. It was reported that a topping was needed on Slaughterhouse Lane to stop horses sliding on the smooth surface.
- iii. The chair was to write with regard to the attention needed to footpath bridges.

**92.17 CHURCH EXTENSION:** Mrs. Little spoke with regard to the proposed planning application by St. Thomas' Church for a single storey rear extension to provide a church/community hall which could be used for meetings, social events and hospitality. The plans were perused and it was unanimously agreed that the Parish was in urgent need of such a facility.

**93.17 BATTLE'S OVER TRIBUTE:** A meeting has been held with Sedgwick Parish Council and the tribute is to be a joint effort. A further meeting is to be held on 24<sup>th</sup> April 2018.

**94.17 LITTER PICK:** Everything was arranged for the annual litter picking day on Saturday 7<sup>th</sup> April 2018 and notices were distributed.

**95.17 PLANNING:** It was noted that there had been no planning applications submitted to SLDC since the last meeting.

It was noted that the following planning applications had been approved by SLDC since the last meeting:

#### **SL/2017/0871 and 0872 Sellet Estate Stables & Stud**

Conversion of three barns to form staff accommodation, erection of new stable block and indoor menage, extension to form utility building, formation of outdoor menage, muck heap, alterations to existing access track, landscaping and provision of associated infrastructure.

#### **SL/2017/1104 Stainton Aqueduct, Stainton**

Repair of the south portal damaged during the flood event of December 2015.

#### **96.17 FINANCE:**

##### **a) The following payments were approved:**

Crosscrake School - Hire and associated costs of meeting	£20.00
M R Richardson - Clerk's February & March Salary £342.30 less PAYE £68.40 plus expenses £34.05 (broadband/telephone/postage/stationery) and £22.05 (49 miles @45p)	£330.00
HMRC - PAYE re M R Richardson	£68.40
CALC – Data Protection Course	£35.00
<b>Made between meetings:</b>	
Andrew Ridley – Street light repairs	£44.40

- b) The Clerk reported that the reconciled bank balances after making the above payments were £5409.40.  
c) The Asset Register was reviewed and it was agreed that the Clerk present a revised register to the May meeting.

**97.17 ANNUAL PARISH ASSEMBLY:** This is to be held on Monday 21<sup>st</sup> May 2018 in Crosscrake Primary School, Crosscrake at 7.30pm.

**98.17 CONSULTATION & FUNDING REQUESTS:** None

**99.17 MATTERS ARISING FROM PREVIOUS MEETINGS:**

- i. **B4RN:** It was agreed that Cllr. Wilson could start a 30 day trial of a mapping site on behalf of the Parish Council - as requested by B4RN - although Cllr. Stott expressed his concern that this might mean that the parish council was aiding a private company to obtain information with regard to local landowners. Cllr. Wilson was asked to strictly control the persons given access to the site and to keep a record of such persons. He was asked to notify the Clerk if the B4RN committee decided to purchase the site after the trial. It was requested that a report with regard to B4RN be given at the Annual Parish Assembly.
- ii. **Stainton Aqueduct:** Cllr. Wilson reported that the further Heritage Lottery Fund bid had been successful. It was hoped that the work would start in June to finish at the end of November.

**100.17 CORRESPONDENCE:**

- i. SLDC – Local government ethical standards consultation document (emailed to Cllrs. 5/2/18)
- ii. CALC - February 2018 newsletter (emailed to Cllrs. 5/2/18)
- iii. CALC – NALC code of conduct survey (emailed to Cllrs. 6/2/18)
- iv. CALC – NHS England consultation re over-the-counter medicines (emailed to Cllrs. 16/2/18)
- v. SLDC – Link to SLDC agenda for meeting on 27/2/18 (emailed to Cllrs. 22/2/18)
- vi. CALC – Free event on 26/2/18 re community energy projects (emailed to Cllrs. 22/2/18)
- vii. Lancaster Canal Trust – Working party notice (emailed to Cllrs. 5/3/18)
- viii. CALC – Household emergency planning leaflet (emailed to Cllrs. 7/3/18)
- ix. CALC – Final paperwork for next District Association meeting on 8/3/18 (emailed to Cllrs. 7/3/18)
- x. CALC – NALC general data protection toolkit (emailed to Cllrs. 7/3/18)
- xi. CALC – Cumbria Bloom competitions 2018 (emailed to Cllrs. 7/3/18)
- xii. CALC – ACT gazette Spring 2018 (emailed to Cllrs. 7/3/18)
- xiii. CALC - Opportunity to comment on Bay Health & Care Partners engagement with the public (emailed to Cllrs. 7/3/18)
- xiv. SLDC – Draft of the updated parish charter (emailed to Cllrs. 9/3/18)
- xv. SLDC – Notification of submission of South Lakeland Development Management Policies development plan document (emailed to Cllrs. 9/3/18)
- xvi. CALC – March 2018 circular (emailed to Cllrs. 16/3/18)
- xvii. CALC – Planning training events (emailed to Cllrs. 16/3/18)
- xviii. SLDC – South Lakeland News correction (emailed to Cllrs. 19/3/18)

**101.17 ANY OTHER BUSINESS:** It was reported that work on the canal was scheduled for a fortnight over Easter

**102.17 COUNCILLORS' ISSUES TO BE RAISED AT NEXT MEETING (*No discussions must take place on these matters but will be placed on the next Agenda*):** None

**103.17 DATE OF NEXT MEETING:** The next meeting of the Parish Council will be held on Monday 21st May 2018 in Crosscrake Primary School, Crosscrake following the Annual Parish Meeting which commences at 7.30pm.

The meeting closed at 9.15pm

**Malcolm Richardson**

Clerk to the Council

